## Appendix 14 -Mandatory - NIPCM Healthcare Infection Incident Assessment Tool (HIIAT)

The Healthcare Infection Incident Assessment Tool (HIIAT) should be used by the Infection Prevention and Control Team (IPCT) or Health Protection Team (HPT) to assess every healthcare infection incident i.e. all outbreaks and incidents (including decontamination incidents or near misses) in any healthcare setting (that is, NHSScotland, independent contractors providing NHS services and private providers of healthcare).

The HIIAT has two parts/functions:

## Part 1: Assessment

Assesses impact of a healthcare infection incident/outbreak on patients, services and public health.

The HIIAT should be utilised to assess the initial impact and monitor any ongoing impact (escalating and de-escalating the incident/outbreak until declared closed).

An individual member of the IPCT or HPT may undertake the initial assessment. If a PAG/IMT is established then further assessments will be led by the chair of the PAG/IMT.

| Incident | Severity of illness | Impact on <br> services | Risk of <br> transmission | Public Anxiety |
| :--- | :--- | :--- | :--- | :--- |
| Minor | Patients require <br> only minor clinical <br> interventional <br> support as a <br> consequence of <br> the incident. <br> There is no <br> associated <br> mortality as a <br> direct result of this <br> impact on <br> services. <br> incident. | Minor <br> implications for <br> Public Health. <br> Minor risk or no <br> evidence of <br> cross <br> transmission or | No or minor <br> public anxiety is <br> anticipated. <br> No, or minimal, <br> media interest: <br> no press <br> statement. |  |
| Moderate | Patients require <br> moderate clinical <br> interventional <br> support as a <br> consequence of <br> the incident. <br> There is no <br> associated <br> mortality as a <br> direct result of this <br> incident. | Moderate impact <br> on services e.g. <br> multiple wards <br> closed or ITU <br> closed as a <br> consequence of <br> the control <br> measures | Moderate <br> implications for <br> Public Health. <br> Moderate risk or <br> evidence of <br> cross <br> transmission or | Moderate public <br> anxiety is <br> anticipated. <br> Media interest <br> expected: <br> prepare press <br> statement |
| Majorposure |  |  |  |  |

## Calculate the Impact:

All Minor = GREEN
3 minor and 1 Moderate $=$ GREEN
No major and 2-4 Moderate $=$ AMBER
Any Major = RED

## Part 2: Communication

Supports a single channel of infection incident/outbreak assessment and information reporting both internally within a NHS Board area and externally to ARHAI Scotland and Scottish Government Health and Social Care Department (SGHSCD).

| GREEN | AMBER | RED |
| :---: | :---: | :---: |
| If the HIIAT is assessed as Green, this should be reported through the electronic outbreak reporting tool (ORT). <br> If support from ARHAI Scotland is required this should be communicated to ARHAI Scotland by email and through the ORT. <br> Follow local governance procedures for assessing and internal reporting. | If the HIIAT is assessed Amber, report to ARHAI Scotland through the ORT. This will be reviewed within 24 hours for onward reporting to SGHSCD. NHS board will be cited. <br> Ensure fields are completed as fully as possible. <br> If ARHAI Scotland support is required, this should be communicated by email or by telephone (see contact pages) and through the ORT. <br> Press statement (holding or release) must be prepared and sent to ARHAI Scotland via the ORT. <br> Follow local governance procedures for assessing and internal reporting. <br> Review and report HIIAT at least twice weekly or as agreed between IMT and ARHAI Scotland. | If the HIIAT is assessed Red, report to ARHAI Scotland through the ORT. This will be reviewed within 24 hours for onward reporting to SGHSCD. NHS board will be cited. <br> Ensure fields are completed as fully as possible. <br> If ARHAI Scotland support is required, this should be communicated by email or by telephone (see contact pages) and through the ORT. <br> Press statement (holding or release) must be prepared and sent to ARHAI Scotland via the ORT. <br> Follow local governance procedures for assessing and internal reporting. <br> Review and report HIIAT daily or as agreed between HPS and IMT (a minimum of weekly). |

The final decision to release a press statement irrespective of HIIAT assessment (colour) is the decision of the IMT

Following assessment by the NHS Board and ARHAI Scotland one collective HIIORT may be submitted for instances where multiple areas within a site are affected by the same infection such as seasonal influenza

* Only HAI deaths which pose an acute and serious public health risk must be reported to the Procurator Fiscal (SGHD/CMO(2014)27).

